

Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	2 12 2024
Decision Maker (Officer):	Lee Heley, Deputy Chief Executive
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4)(ii) – Part 3.39).
Identify which Portfolio Holder(s)/Committee Chairman consulted?	Cllr Mark Stephenson, Leader and PFH For Finance and Governance Cllr Ivan Henderson, Deputy Leader and PfH for Economic Growth and Tourism
Ward Member(s) consulted?	N/A
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	<ul style="list-style-type: none"> (a) allocate up to up to £50,000 from the Project Delivery Unit budget to cover the costs of the services of a Capital Delivery Programme Manager; (b) Enter into an arrangement with Essex County Council on a trial basis for the use of the Framework Agreement: Temporary and Permanent Worker Supply Chain Dynamic Purchasing System (DPS), for a maximum of £50,000; (c) Request an exemption to procurement rules to enter into the arrangement with Essex County Council, as a trusted public sector provider with a Framework tailored to the Essex market.

	(d) Subject to (b) request ECC to procure the services of a Capital Delivery Programme Manager from 6 December 2024 to 28 February 2025, through the Temporary and Permanent Worker Supply Chain DPS at Essex County Council.
Reason for Decision (if a report was produced to support the Decision, refer to or attach it):	See report attached
Highlight any associated risks/finance/legal/equality considerations:	See report attached
Details of any Alternative Options Considered and rejected (together with reasons):	See report attached
Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision) If relevant, a note of the dispensation granted by the Monitoring Officer:	N/A
Reason Decision, or supporting Report, is not published:	Not applicable – Decision [and report] to be published
<i>Tick one or more of the specific exemptions,</i> <u>and</u> <i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i>	If Report is not to be published – tick one of the following boxes:
	<input type="checkbox"/> The report supporting the Decision contains confidential information
	<input type="checkbox"/> The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:
	<input type="checkbox"/> • Relates to an individual
	<input type="checkbox"/> • Likely to reveal the identity of an individual
	<input type="checkbox"/> • Relating to financial or business affairs of a person or organisation
<input type="checkbox"/> • Relates to a claim for legal professional privilege in legal proceedings	

	<ul style="list-style-type: none"> Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment
	<ul style="list-style-type: none"> Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
	<p><u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information</p> <p>Reasons: [insert]</p>

Officers

Signed: *Lee Helay*

Title: Deputy Chief Executive